



# SURVEYING SERVICES ORDER FORM

Fax To: 850-433-8282

Price Quote \_\_\_\_\_

Survey Order Number

Delivery / Promised Completion

Date Ordered (office use only)

Closing Date

Requested By

Closing Agent / Deliver To

Company

Attention

Telephone

Address

Cell Phone

Telephone

Pager/Fax

Fax

Email

**Professional Services:** (Circle all that apply)

**Elevation Certificate/Flood Zone Determination Letter**

(For office use only)

- |                                 |                                    |
|---------------------------------|------------------------------------|
| Boundary/Improvement Survey     | Re-Survey and Update Prior Survey  |
| Construction Survey (See Notes) | Tree Location (See Notes)          |
| Foundation Survey               | Utility Location (See Notes)       |
| Final Survey                    | Location for State Driveway Permit |
| Topographical Survey            | Benchmark                          |
| D.E.P. Survey                   | ALTA Survey                        |
| S.R.I.A. Survey                 | Other _____                        |

- Flood Notes: \_\_\_\_\_
- #of vents within 1' above grade & total sq inches \_\_\_\_\_
- Flood Zone \_\_\_\_\_
- Bottom of lowest horizontal structure member (Vzone only) \_\_\_\_\_
- Diagram Number/Type of house \_\_\_\_\_
- How many feet is residence from street? Front \_\_\_\_\_
- How many feet is residence from street? Back \_\_\_\_\_
- Natural Ground: Low \_\_\_\_\_ High \_\_\_\_\_
- Finished Floor: \_\_\_\_\_ Power Meter \_\_\_\_\_
- A/C Pad \_\_\_\_\_ Garage Pad \_\_\_\_\_
- Lat \_\_\_\_\_ Long \_\_\_\_\_

Property Vacant / Occupied (by)

Pool? Locked Fences? Dog?

Sellers Name Buyers Name:

**Legal Description:** (if a meets & bounds description please include with order form)

Street Address:

Lot/s \_\_\_\_\_, Block \_\_\_\_\_, Subdivision \_\_\_\_\_ County of \_\_\_\_\_

Plat/Deed Book \_\_\_\_\_ Page \_\_\_\_\_ City Atlas Number \_\_\_\_\_

Notes: \_\_\_\_\_

**Field Notes Records** (For office use only)

Field Verified Property Street Address \_\_\_\_\_

1) Crew Chief \_\_\_\_\_ Field Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Work Performed \_\_\_\_\_

Total Driving Time \_\_\_\_\_ Total Time \_\_\_\_\_ Field Book/Page \_\_\_\_\_ Job Completed? \_\_\_\_\_

What needs to still be done? \_\_\_\_\_

2) Crew Chief \_\_\_\_\_ Field Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Work Performed \_\_\_\_\_

Total Driving Time \_\_\_\_\_ Total Time \_\_\_\_\_ Field Book/Page \_\_\_\_\_ Job Completed? \_\_\_\_\_

What needs to still be done? \_\_\_\_\_

3) Crew Chief \_\_\_\_\_ Field Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Work Performed \_\_\_\_\_

Total Driving Time \_\_\_\_\_ Total Time \_\_\_\_\_ Field Book/Page \_\_\_\_\_ Job Completed? \_\_\_\_\_

What needs to still be done? \_\_\_\_\_

**Drafting**

Bearing Basis \_\_\_\_\_ Scale: 1"= \_\_\_\_\_ Drawn/Calc By: \_\_\_\_\_

Drafting Time \_\_\_\_\_ Drafting Notes \_\_\_\_\_